

# Holmdel Township

4 Crawfords Corner Road  
Holmdel NJ 07733

Dear Prospective Vendor:

Thank you for your interest in Holmdel's Annual HARVEST FESTIVAL! This FREE weekend event will feature live music, a children's movie, petting farm, fine giftware, festive food, fireworks, and a beer & wine tent. Everyone will enjoy two days of socializing with neighbors and friends.

HARVEST FESTIVAL will be held at **Bayonet Farm, 41 Middletown Road, Holmdel NJ 07733**

- Saturday October 7th, 12:00-9:00pm

CRAFT VENDORS need to provide the following information:

- Harvest Festival application
- Photo of crafts
- Appropriate fees (cash, check, MasterCard, Visa, Discover)
- Hold harmless form

FOOD VENDORS need to provide the following:

- Harvest Festival Application (available through the Recreation Dept. or online at [www.holmdelrec.com](http://www.holmdelrec.com))
- Food Handler's license. (questions call the Board of Health 732 946-2820 ext. 1212)
- Propane Application. (questions call Fire Prevention 732-946-2820 ext. 1301)
- Certificate of Liability insurance, with the Township of Holmdel named as additionally insured.
- Appropriate fees (cash, check, MasterCard, Visa, Discover)
- Signed Hold Harmless form
- Please provide trash containers and lights for your area. We will provide electricity.

**Vendors can arrive and set-up Friday, October 6th from 10:00 am to 3:00pm**  
**All vendors must be set up no later than Saturday October 6<sup>th</sup> at 11:00am.**

You will receive a letter in the mail by September 30th with directions to Bayonet Farm, your location number, and any additional information. Please review that letter carefully, before arriving for the event. This is a rain or shine event.

We look forward to seeing you. If you have any questions and/or concerns, please do not hesitate to contact Allison Gibney 732 946-2820 ext. 1226 or Bob Ward, 732-946-2820 ext. 1227

Sincerely,

Bob Ward  
Recreation Director  
[rward@holmdeltownship-nj.com](mailto:rward@holmdeltownship-nj.com)  
732-946-2820 ext. 1227

Allison Gibney  
Recreation Supervisor  
[agibney@holmdeltownship-nj.com](mailto:agibney@holmdeltownship-nj.com)  
732-946-2820 ext. 1226

**Holmdel Township's 2017 Harvest Festival  
Vendor Application**

***Saturday October 7<sup>th</sup>  
12- 9pm***

At Bayonet Farm, 41 Middletown Rd, Holmdel NJ 07733  
732-946-2820 ext 1225 or 1226

**Please Complete All Spaces below. Please Print Legibly**

**Cash, check, MasterCard, Visa, Discover**

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

NJ Sales Tax ID # \_\_\_\_\_

\_\_\_ **Space Description and Fees Food Vendors (limited space)**: Each space is 20' X 20'. (You provide the Tent)

Fee: \$175.00

**Food vendors**: You must obtain Board of Health (ext 1422) & Fire (ext 1301) application.

\_\_\_ **Space Description and Fees Craft/Merchandise Vendors**:

**Bring Your Own 10 x 10 Tent:**

\_\_\_ \$50.00

**REQUIRED: Detailed description of all food/merchandise. Your application will not be processed without a check & description. *Food vendors, please indicate if you are bringing a trailer and dimensions:***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Check payable to: Holmdel Recreation/Mail to: 4 Crawfords Corner Rd. Holmdel, NJ 07733**

**If you cannot participate this year do you want to: (circle one)**

**Be Kept on the Mailing List      Be Deleted from the Mailing List**  
**"Like" Holmdel Township Recreation on Facebook**

# Holmdel Township

4 CRAWFORDS CORNER ROAD • BOX 410  
HOLMDEL, NEW JERSEY 07733-0410

## HOLD HARMLESS AGREEMENT

*(Please type or print)*

**BETWEEN THE TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY AND**  
\_\_\_\_\_ (Applicant).

### WITNESSETH:

1. In consideration of permission to use the public facility described below on the \_\_\_\_\_ day of, \_\_\_\_\_, 20\_\_, the applicant does hereby covenant and agree to save and hold the Township of Holmdel, its agents, servants and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the applicant, the applicant's invitees or other persons.
2. The facilities will be used for the following purpose and no other \_\_\_\_\_  
\_\_\_\_\_. Number of persons expected to attend \_\_\_\_\_.
3. The applicant is: (check one) \_\_\_ An Individual \_\_\_ Non-Profit Corporation \_\_\_ A profit making organization \_\_\_ Other (describe) \_\_\_\_\_. If application is an association or corporation, the undersigned certifies that the execution of the **HOLD HARMLESS AGREEMENT** has been duly authorized.
4. The applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable) and the permission to use the facility is valid only for the activity herein described. Notwithstanding the foregoing, however, this **HOLD HARMLESS AGREEMENT** shall be applicable to any claim asserted against the Township of Holmdel or any loss incurred arising out of the applicant's activity whether or not the same extends beyond the permitted type or locale of activity or occurs on a different date than specified. The applicant further **HOLDS HARMLESS**, the Township of Holmdel and its agents, from all liability or costs arising from any interaction or contact between the applicant and other applicants/activities taking place on municipal property, or arising from adjoining private property.
5. The applicant specifically agrees that this Indemnification and Hold Harmless Agreement shall include the responsibility to provide legal defense for the Township of Holmdel for any suit arising out of the applicant's use of the premises, and that should the applicant or the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse the Township of Holmdel for any costs incurred by it for any person or organization acting on its behalf.
6. The undersigned is authorized to execute this **HOLD HARMLESS AGREEMENT** as the binding act of the applicant.

X \_\_\_\_\_ X \_\_\_\_\_  
Signature of Applicant Date Signature of Witness Date

If you (the applicant) are a corporation, association or company carrying insurance, please complete the information below. The applicant has furnished the certificate of Insurance described below as an additional inducement for the permission to use of the premises.

NAME OF INSURANCE CARRIER: \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_  
LIMITS OF LIABILITY: Bodily Injury \_\_\_\_\_ Property Damage \_\_\_\_\_

A true copy of the Certificate of Insurance is attached hereto: \_\_\_\_\_. NOTE: Require \$1,000,000 per loss liability insurance for Special Events, subject to review and approval by the Township of Holmdel. The following additional documents form a part of the Agreement.

FACILITY USE APPLICATION \_\_\_\_\_ FACILITY OR FIELD DIAGRAM \_\_\_\_\_  
LETTER DATED \_\_\_\_\_ RESOLUTION DATED \_\_\_\_\_ OTHER \_\_\_\_\_

## Directions to Bayonet Farm

**Bayonet Farm is located at 41 Middletown Road in Holmdel, New Jersey.**

**From the Garden State Parkway:** Take the Garden State Parkway to exit 114. From GSP northbound exit turn left or right from GSP Southbound onto Red Hill Road. Red Hill Road will turn into Middletown Road. Entrance to Bayonet Farm is on the right (just past the Middletown Road / Stillwell Road T intersection).

**From Route 18:** Take Rte. 18 south to the Marlboro exit. Make a left at the light onto Rte 520. Continue through intersection of Rte. 34 (becomes Main Street Holmdel). Turn left onto Middletown Road. Travel 1.0 mile. Entrance to farm on the left side of the road.

**From Route 34:** Take Route 34 to intersection of Rte 520. Turn (left from Rte 34 south / right from 34 North) onto Main Street, Holmdel. Turn left onto Middletown Road. Travel for 1.0 mile. Entrance to the farm is on your left.

**From Route 35:** Turn onto Laurel Avenue from Rte 35 (left jughandle from 35 North/ right from 35 south). Laurel Avenue will become Van Schoick Road. This road will merger with Red Hill Road, continue on Red Hill Road as you pass over GSP. Red Hill Road will turn into Middletown Road at next intersection. Travel about 1.0 mile, entrance to Bayonet Farm is on the right (just past the Middletown Road / Stillwell Road T intersection).